

Youth Service Bureau of Illinois Valley
Board Meeting Minutes
January 26th, 2023

Present Board: Jeff DeMoss, Rici Dale, Evelyn White-Simmons, Katie Bagley, Dr. Sandra Labak-Ivanauskas, Ozzie Landeros, William Pfalzgraf, Brian Towne, Bill Truemper, Travis McDonald
Absent Board: Kate Lance, Robert King
Present Staff: Sam Tenuto, David Conrad, Sherri Nestmann, Laureen Beck, Kerri Schunke

Board President Jeff DeMoss called the meeting to order 5:00pm

Adopt Agenda:

Motion was made to adopt the January 26th, 2023 Agenda by Bill Pfalzgraf with 2nd by Rici Dale. All approved and Agenda adopted.

Approve the Nov. 17th 2023 Minutes:

Motion was made to approve the Nov. 17th, 2023 Minutes by Bill Truemper with 2nd by Dr. Sandra Labak-Ivanauskas. All approved and Minutes approved.

Mission Moment:

Sam presented a mission moment from YSB's Intact Program. It highlighted how our services and efforts of staff improved the family dynamics and quality of life for them.

Treasurer Report:

Dave Conrad provided an update on the December Financial Statements that were included in the YSB Board packet.

Child Welfare Care Case counts are slightly higher than budget through December. Aftercare/Case Management cases continue to be slightly higher than budget. We continue to hire child welfare staff to meet our needs. The agency has been providing extra pay to the staff for their extra workloads.

All other programs are right in line with their revenue budgets for FY23.

Overall revenue was right in line with budget, being down \$42K, and expenses are in line being down \$24K. Salaries are over budget, mostly due to extra pay for extraordinary cases.

DCFS incorporated new mandatory positions in our FY23 foster care contract. The agency is in the process of recruiting and hiring these new positions.

Overall, YSB is showing a surplus of \$259K versus a budgeted surplus of \$277K.

Motion was made to approve the December 2022 Financials by Bill Truemper, with 2nd by Dr. Sandra Labak-Ivanauskas. All approved and December Financials approved.

Committee Reports:

- Building and Grounds- Katie Bagley. Main update since last Board meeting is the search for a new Princeton office space to replace our current Princeton office. We need the new space to

accommodate the number of current staff and future providing services. We are working with a local realtor and seeing a location (old Princeton Family Video building). We also discussed that Building and Grounds could be covered at the Finance Committee but need to look at our Board Committee By-Laws first.

- Board Development- Katie Bagley. On hold with recent focus on new Executive Director search. Will be discussed more under New Business.
- Personnel- Bill Truemper- Executive search concluded. Agency is still trying hard to fill open positions.
- Finance- Dave Conrad covered in the Financial section of the meeting.
- Fund Development- The Committee will resume efforts now that the new Executive Director has been hired.
- Audit Committee- No update, as needed.

Human Resources:

Kerri Schunke updated that the Executive Director search concluded. Update was provided on open positions and current recruitment strategy. Agency does have recruitment and retention bonuses. We are also looking at our hiring marketing strategy.

Quality Improvement:

Sherri Nestmann updated on the Agency Wide CQI Executive Summary report that was included in the Board packet. Our CQI process is strong with good partnership between Sherri/Compliance CQI dept and the different agency programs and departments. Overall the agency is in good standing with our outcomes and performance measures.

Development/Marketing:

Lauren Beck updated on end of the year fundraising and gift giving. There is one open position in the Development/Marketing department that will be hired for once we complete our current assessment of Development/Marketing strategy and goals for YSB.

Executive Director Report and Program Updates:

Sam Tenuto provided an update on his first few weeks at YSB. The time has been focused on learning about the programs, meeting staff, visiting offices and mapping out stakeholder relations. He has been impressed by the passion staff display to serve and their focus on collaboration. A summary of key agency orientation areas was included in the Board packet. Future Executive Director reports will have greater detail and a set structure for each meeting. Sam also passed out a sheet with key program updates to the Board members. These updates will have greater structure going forward with emphasis on successes, challenges, key data, and areas of improvement.

Motion was made to approve the Executive Director Report by Katie Bagley with 2nd by Ozzie Landeros. All approved and Executive Director Report approved.

Old Business:

Nothing discussed for this section.

New Business:

- Jeff DeMoss presented a written resolution to recognize Sam Tenuto as the new Executive Director for YSBIV. Motion was made to approve the new Executive Director Resolution by Katie Bagley with 2nd by Bill Truemper. All approved and the new Executive Director Board Resolution approved.
- Board Member terms were discussed. Staff gathered input on the status of each Board member's term and will send out an updated Board Directory by end of February. Appreciation and thanks were given to Brian Towne for his service to YSB (his term ended 1/23). Appreciation and pre-planning for Jeff Demoss term ending 5/23 took place.
- Board Officer Elections took place with the start date of the March 2023 meeting. Transition meetings will occur before the March 2023 meeting.
 - YSB Board President- Rici Dale
 - YSB Vice President- William Pfalzgraf
 - YSB Secretary/Treasurer- Evelyn White-Simmons
 Motion to approve Board Office Election by Dr. Sandra Labak-Ivanauskas with 2nd by Ozzie Landeros. All approved and the Board Officer Elections approved.
- Board Committee Assignments were discussed. Staff gathered input for Board Committee assignments and will send out an updated Committee Directory by the end of February.

Motion made at 6:15p to close the meeting made by Katie Bagley with 2nd by Dr. Sandra Labak-Ivanauskas. All approved and meeting adjourned.

Minutes respectfully submitted by Sam Tenuto.